

Administration Solutions for Education

Denbigh Administration

Markbook Module

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Export Tasks to Excel - (End of year or beginning of year function)	
Export of Tasks for a Course	



Denbigh Markbook

Manages all data that contributes to School based academic assessment, Students Marks and rankings and can be pushed to Academic Reports. Imports Tasks for the year from appropriate Spreadsheets, Create tasks from spreadsheets, Create groups for courses, Add tasks to Calendar, pushing marks to Academic Reports.

Markbook Menu

20	MarkBook Menu	
MarkBook Tasks	2 MarkBook Groups	3 MarkBook Print Menu
A New Markbook Task	5 New MarkBook Group	Assessment Calendar
Timport Markbook Tasks from Spreadsheet		Add Tasks to Calendar

- 1. View all Markbook Tasks
- 2. View all Markbook Groups
- 3. Print all Markbook Task, Groups and Results for Students
- 4. Create Markbook Tasks
- 5. Create Markbook Groups
- 6. Prints an Assessment Calendar per Due Date or Assignment Date
- 7. Imports Spreadsheets to create Tasks
- 8. Adds Tasks to the Calendar

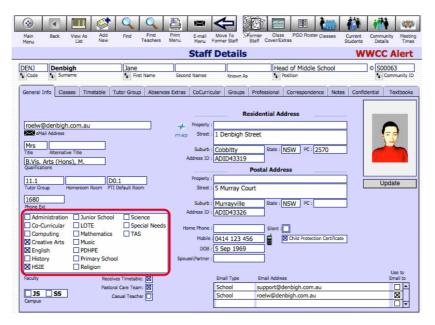
Class Information/Faculties

Mai Mer	in Back	New Course Admin List	Find	Print			Studer		f En		Next Yr's Casses	Times	Curra Outco		me MarkBook			Ļ		=	Relookup
	Class Code	Subject Name		Course	Abbreviation	Class	Year Court	TT Ie Line		t Order Course	Un Class	its Course I	Staff		Staff Name	Faculty	Key Learning Area	Reported On	Show on Reports		
	06VA2	Visual Arts		06VA	Vis Art	6	6		6	6			DENJ	Update	Mrs J Denbigh	History		Yes	×	x	Add to Reports
	08VA7	Visual Arts	۲	08VA	Vis Art	8	8	1	7	7			DENJ	Update	Mrs J Denbigh	Creative Arts		No	×	×	Add to Reports
	09V12	Photography and Digital Media		09VI	VI	9	9		14	14			DENJ	Update	Mrs J Denbigh	Creative Arts		No	×	×	Add to Reports
•	10EN5	English		10EN	Eng	10	10		1	1			DENJ	Update	Mrs J Denbigh	English		No		X	Add to Reports
	11PO1	Photography		11PO	Photo	11	11		8	8			DENJ	Update	Mrs J Denbigh	Creative Arts		No	×	×	Add to Reports
	10.1	Tutor Group	۲	10PC	House Grps	10	10		12	12			DENJ	Update	Mrs J Denbigh	Abbeythorpe		No	×	×	Add to Reports
	07DTE	Design and Technology		07DT	D&T	7	7		3	3			DENJ	Update	Mrs J Denbigh	TAS		No	×	×	Add to Reports

Markbook tasks and groups are all created by using the details from the Classes file, students classes, courses, faculties. Ensure all data is correct before creating Tasks. Note that, It is very important that the Faculty field be populated.



Staff Faculties



Ensure that the faculty of the staff members is updated. There is also a Check box in the Confidential section for staff to update staff members to be Markbook Administrator and they must also be in the Markbook Administrator Group for permission.

Creating Tasks

MarkBook	MarkBook	MarkBook
Tasks	Groups	Print Menu
New Markbook	New MarkBook	Assessment
Task	Group	Calendar
Import Markbook Tasks from		Add Tasks to Calendar

There are multiple ways to create Markbook Tasks. The preferred method is from Spreadsheets, but they can be created manually or through the classes file.



Creating Tasks from Spreadsheet

\diamond	A	В	С	D	E	F	G	H	- I	J	K
1	Assessment Year	Academic Year	Assessment Term	Course Code	Class Code	Task Name	Task Number	Mark Out Of	Faculty	Task Assignment Date	Task Due Date
2	2009	12	1	12EA		Macbeth	2	10	English	25/02/2012	27/02/2012
3	2012	12	1	12EA		Shakespear Essay	1	70	English	28/02/2012	03/03/2012
4	2012	12	2	12EA		Half Yearly Exam	2	50	English	02/05/2012	31/05/2012
5	2012	12	2	12EA		Prelimiary Assessment	3	80	English	02/05/2012	31/05/2012
6	2012	12	3	12EA		Trial Exam	4	50	English	02/08/2012	02/08/2012
7	2012	12	3	12EA		Final Assessment	5	100	English	15/08/2012	15/08/2012
8											
9											

The preferred way to create new tasks is the "Import Markbook Tasks" from Spreadsheet function. The spread sheet must be in the format as shown above. (Excel template can be supplied) Fields Required (* mandatory)-Assessment Year*, Academic year*, Assessment Term, Course Code*, Class code, Task Name* (once created can not be changed), Task Number* (can only be changed via a button {script}), Mark Out of* (can only be changed via a button {script}), Faculty*, Task Assignment date* and Due Date*.



From the Markbook menu, click "Import Markbook Tasks from Spreadsheet" and Follow the steps below.

- 1. Click to Import Spreadsheet
- 2. Run the Validation Checks Checks for incorrect data
- 3. Creates the Task from the Imported Tasks
- 4. Delete this data from this Markbook Task Import Assistant.

Import Spreadsheet

0 0 0 Im	port Field Mapping
Source: Markbook Excel Template.xls	Target: Current Table ("Markbook Task Im 💠
Source F	
Academ Cours Clas Tasl Task Mark	nt Year and Assessment Year hic Year and Assessment Year Academic Year Academi
ब हे ► Field Names	Arrange by: last order +
Import Action Add new records Update existing records in found s Update matching records in found	Antel An
Add remaining data as new record	

Step 1 Importing the Spreadsheet. Check the box "Don't import first records" this will ensure the field names are not imported.



Import Spreadsheet - Validation Check

Main Menu	Anin Back Marklack Find Find Find Rung Create Delete 2. The set of user share the interference of the system readers and the system reade													9.		
Assessmen Year	t Academic Year		Class Code	Task Name		Task #	Out Of	Faculty	Assignment Date	Due Date	Error 1	Error 2	Error 3	Error 4	Error 5	Posting Status
2012	12	12EA		Shakespear Essay		1	70	History	28/02/2012	3/03/2012						
2012	12	12EA		Half Yearly Exam		2	50	History	2/05/2012	31/05/2012						
2012	12	12EA		Prelimiary Assessment		3	80	History	2/05/2012	31/05/2012						
2012	12	12EA		Trial Exam		4	50	History	2/08/2012	2/08/2012						
2012	12	12EA1		Final Assessment		5	100	History	15/08/2012	15/08/2012	Invalid Course	D				

Data will be validated as it is imported, correct the data click to Validate Checks again to make sure that it is all correct.

Import Spreadsheet - Import Data

Main Menu	Back	MarkBook B Menu	Find Find All		1. Spreadsheet 2. Run Validation Checks	5. Tasi Impor	ted Tasks	Delete All		
Assessmer Year	it Academic Year	Course Code	Class Code	Task N	ime	Task #	Out Of	ok Task Imp	Assignment Date	
2012	12	12EA		Shak	espear Essay	1	70	History	28/02/2012	3/03/2012
2012	12	12EA	_	HC	000	Proceed			2/05/2012	31/05/2012
2012	12	12EA	_	P					2/05/2012	31/05/2012
2012	12	12EA	_	т	Are you sure you wish to	proceed a	nd add th	ese tasks to the	2/08/2012	2/08/2012
2012	12	12EA		Fi	markbook? Note that an be processed.	y that have	e failed va	alidation will not	15/08/2012	15/08/2012

3 - Create Tasks from Imported Tasks, click Ok.

Import Spreadsheet - Tasks Created

	Markbook Task Import Assistant														
Assessment Year	Academic Year	Course Code	Class Code	Task Name	Task #	Out Of	Faculty	Assignment Date	Due Date	Error 1	Error 2	Error 3	Error 4	Error 5	Posting Statu:
2012	12	12EA		Shakespear Essay	1	70	History	28/02/2012	3/03/2012						Created
2012	12	12EA		Half Yearly Exam	2	50	History	2/05/2012	31/05/2012						Created
2012	12	12EA		Prelimiary Assessment	3	80	History	2/05/2012	31/05/2012						Created
2012	12	12EA		Trial Exam	4	50	History	2/08/2012	2/08/2012						Created
2012	12	12EA		Final Assessment	5	100	History	15/08/2012	15/08/2012						Created

Main Menu	Back 1	MarkBook Fir Menu	Nd Find All	1. Spreadsheet	2. Run Validation Checks	5. Task Impor	ed Tasks	4. Al			2. Proof th details are 3. If corre 4. When c 5. The po	from spreadsheet. te data. Any recor included in the colu- ctions were made, ponfident data is cor	d with an orange h amns below these is Run Validation Che rect, click the butto set to 'Created' who	ighlight has an issu nstructions. Rectif cks again to confirm on at Step 3 to bring on these have been	they are cleared. them into the syste created in MarkBool	as picked up. Error eding. em.
Assessment	Academic					M	arkbo	ok Task I	nport Assist	ant						
Year	Year	Course Code	Class Code	Task Name		Task #	Out Of	Faculty	Assignment Date	Due Date	Error 1	Error 2	Error 3	Error 4	Error 5	Posting Status
2012	12	12EA		Shakespear Essay		1	70	History	28/02/2012	3/03/2012						Created
2012	12	12EA		Half Yearly Exam		2	50	History	2/05/2012	31/05/2012						Created
2012	12	12EA		Prelimiary Assessment		3	80	History	2/05/2012	31/05/2012						Created
2012	12	12EA		Trial Exam		4	50	History	2/08/2012	2/08/2012						Created
2012	12	12EA		Final Assessment		5	100	History	15/08/2012	15/08/2012						Created
				-	Are you you 5				ords belonging to							

Once the tasks have been created, click step 4 to delete the spreadsheet, ready for next task to be entered. Step 4 click to delete the data in the Import Assistant.



Create Tasks from Classes file for a Class

Image: Wain Main Menu Back New Class		Print Print Class List Menu	Student Staff	Next Yr's Class Classes Enrolmen		Book Chang nu Class co	•				
Class Code Subject Nam 06VA2 Visual Art		Subject Abbrevi		Class D	and a second	_	Update	Teacher Mrs J Denbi		Relaaku	P VE
Menu	Assessm				Assessment Year Task Name	2015 Ali			AI	New Task)
Students	Task Number Ta	ask Name			Assignment Date	Due Date	Out Of	Average	Min	Max	
Lessons											
Outcomes											
Class Tasks											
Course Tasks											
Documents											

This will create a task just for this class.

Create a Task from Classes file for a Course

Nain Back Net Menu Clat			ents Times Bank Menu Class code	
		Class	Details =	Relookup
Class Code Subject Na 06VA2 Visual Ad		ation Course Year © 06VA 6	Unit Order Teacher Code Teacher 6 DENJ Update Mrs J Denbigh	VE
Menu	Assessment Ta	sks for Course	Assessment Year 2015 Task Name All All N	ew Task
Students	Task Number Task Name		Assignment Date Due Date Out Of Average Min Ma	SX A
Lessons		000	Message	
Outcomes				
Description for Reports		This will create a classes in the co	new task for this course including other urse. Proceed?	
Class Tasks				
Course Tasks			No	
Documents				

Click "New Task".

Main Back New Class	View as Find Print List Class List	Menu	Vent Yr's Class Lesson Outcome Markflook Change Classes Enrolments Times Bank Menu Class code Class Details	
Class Code Subject Name 06VA2 Visual Arts		Abbreviation Course	Year Unit Order Teacher Code	Teacher
Menu	Assessmen	What name do	you wish to give to this task?	
Students	Task Number Task Nan			
Outcomes		Task Name		
Description for Reports				
Class Tasks			Cancel	OK
Course Tasks Documents				

Add the task name.



Create a Task from Classes for a Course

Main Back Ne Menu Cla		Print Student St	aff Next Yr's Class Classes Enroiments	Lesson Outcome MarkBoo Times Bank Menu	k Change Class code	
Class Code Subject Na			Class De			
Class Code Subject Na 06VA2 Visual A		Abbreviation Course	Year Unit	Order Teacher Code	Teach	er h
Menu	Assessmen					
Students	Task Number Task Nan					м
Lessons						
Outcomes		Task Marks	Out Of?			- 1
Description for Reports		100				
Class Tasks				Cance	ок	
Course Tasks						_
Documents						

Add the Task Marks "Out of".

Main Back N Menu Q	ew View as Find Print Print Student Staff Next Y1's Class Lesson Outcome MarkBook Change Class List Menu Class List Menu Class Code Class Details = Retoolup
6VA2 Visual	
Menu	Assessment Tasks for Course Assessment Year 2015 Task Name All New Task
Students	Task Number Task Name Assignment Date Due Date Out Of Average Min Max
Lessons	1 Drama task 1 15/12/2015 100

Task displayed under the Course Tasks tab.

Filtering Tasks in Markbook

Main MarkBook Menu Menu	k			2) Enter Academic 1 3) Enter part of the 4) press TAB to filte	r Faculties as required Year as required then name of the task you In the list, then ext to the desired task	are searching for, th	en		Classes Current Students	Staff Details
				Markbook	Tasks Sele	ection				
Faculty Admin	rricular 🛛 Engl		HSIE Junior School	Mathematics	Primary School Religion Science	Special Needs				
Assessment Ye	ar 2012	٦ ٦	Academic Yea			Task Nar				All
Assessment re	2012		Academic real	12		I dSK Ndi	All			All
Course Code	Class Code	Task N		12		Task No		Assignment Date	Due Date	All
Course Code		Task N		42					Due Date 3/03/2012	
Course Code		Task N Shakes	lame	12			Year	Assignment Date 28/02/2012		
Course Code		Task N Shakes Half Ye	lame spear Essay	<u>1</u> 2	_	Task No 1	Year 12	Assignment Date 28/02/2012	3/03/2012	
Course Code		Task N Shakes Half Ye	lame spear Essay early Exam ary Assessment	<u>12</u>	_	Task No 1 2	Year 12 12 12	Assignment Date 28/02/2012 2/05/2012	3/03/2012 31/05/2012	
		Task N Shakes Half Ye Prelimit	lame spear Essay early Exam ary Assessment		_	Task No 1 2 3	Year 12 12 12	Assignment Date 28/02/2012 2/05/2012 2/05/2012	3/03/2012 31/05/2012 31/05/2012	

Enter the Assessment Year, Academic Year and check the faculty.



Markbook Tasks

demic Year Course Code Cl		akespear k Name	Essay				t T	1 'ask #	Suggest	70 Out Of	Chang	e 12EA1 12EA3	Ms V Grie Mrs J Grie	
12 (1) Eng			28/02/20				3/03/2012					12EA4 12EA5	Mrs A Ho Ms J Harr	
essment Year Assessment Term Facul	ty		Assignment	Date		(Due Date			Statistics	5	12EA6	Mrs R La	m
am 🚺 Scale Marks 📘									Task Avg		StDev	Class tea	chers in this	Task
orting Period Status									Min		Max			0
\sim	dent Results	γ	Graph		Υ		Markboo	k Group	s	O	utcomes		Doc	uments
ort Students by: Name O Ran		12EA3	12EA4		12E/	A5	X 12EA6							
Student Name	Class	Mark Raw	_	_		-	Mark ude %	Mark	Class	Task	Comment	Recald	ulate	Rapid Entry
> Al Ghardaga, Nancy	12EA6		70		E		0	ocaleu	/0	KdTK				Ū
> Allnutt, Andrea	12EA5	· · · · ·	70		Ε		0		/0	1	<u> </u>			<u> </u>
Anderson, Alexia	12EA4		70		Ε		0		/0	1				Ū
> Bhargava, Rahul	12EA5		70		E		0		/0	1				Ū
> Bishop, Shriya	12EA1		70		E		0		/0	1				1
Cameron, Jessica	12EA6		70		E		0		/0	1				1
Ciccarone, Suyeon	12EA3		70		E		0		/0	1				Ū
> Davies, Henry	12EA1		70		E		0		/0	1				1
> Deak, Ryan	12EA4		70		E		0		/0	1				Ū
> Do, Alissa	12EA6		70	-	E		0		/0	1				Ū
> Donovan, Nicky	12EA5		70	_	E		0		/0	1				1
> Farrell, Joshua	12EA4		70		E		0		/0	1				<u> </u>
> Gardner, Angela	12EA4		70	_	Ε		0		/0	/				1
> Hammond, Nai	12EA1		70	_	Ε		0		/0	/				1
> Hanson, Jane	12EA3	_	70		Ε		0		/0	/	_			<u> </u>
Hayes, Calum	12EA6	_	70	-	Ε		0		/0	/	_			<u> </u>
> Homewood, Bradley	12EA4		70		E		0		/0					<u> </u>
Hunter, Herorge	12EA3	<u> </u>	70	_	E		0		/0	1	-			Ū
> Johnson, Kieren	12EA4 12EA3	_	70 70		E		0		/0 /0		<u> </u>			Ū
Knox, Annie Macintyre, Swetha	12EA3	_	70	_	E		0		/0					<u>u</u>
MacLellan, Stephanie	12EA5		70	_	E		0		/0					<u> </u>
McCulloch, Rosanna	12EA4	-	70		E		0		/0		<u> </u>			<u>ū</u>
Meyer, Edward	12EA1	-	70	_	E		0		/0		<u> </u>			
> Nisbet, Bruce	12EA6	<u> </u>	70	_	E		0		/0	1	<u> </u>			
> Noble, Hannah	12EA4	<u> </u>	70		E		0		/0	1	<u> </u>			Ū
> Parsons, Simmi	12EA6	-	70	_	E		0		/0	1	<u> </u>			
> Pascoe, Paul	12EA3	<u> </u>	70		E		0		/0	1	í –			<u> </u>
> Peters, Natasha	12EA5		70	_	E		0		/0	1	<u> </u>			 Ū
Roberts, Vivien	12EA6		70		Ε		0		/0	1				1
Robertson, Roopam	12EA3		70	_	Ε		0		/0	1				1
Stoya, Harley	12EA4		70		Ε		0		/0	1				Ū
> Tedeschi, Vanessa	12EA6		70		E		0		/0	1				Ū
> Thomson, Hannah	12EA6		70		Ε		0		/0	1				Ū
> Thorne, Rachel	12EA1		70		Ε		0		/0	1				Ū
> Tridgell, Stephen	12EA4		70		Ε		0		/0	1				Ū
> Triglia, Connie	12EA6		70		Ε		0		/0	1				Ū
Wallner, Holly	12EA3		70		Ε		0		/0	1				Ū
Worrell, Cameron	12EA3		70		E		0		/0	1				Ū

Any fields appear in year in yellow are because the data is missing.

- 1. Check box to show they are Exam Marks
- 2. Scale Marks will display Scaling options
- 3. Shows the current Reporting Period
- 4. Statistics of Tasks
- 5. Teachers of the classes
- 6. Padlock to lock the task
- 7. Assign Marks to the Students Reports
- 8. Check box of where the marks will be assigned



Main Back	MarkBook Menu	View as List	Spreadsheet for Course	Find	Find Dele All Tax	ete Print	Export Task to Excel	You	Task ID: 1 Creator: Jo are logged i	hn Denbigh	Outco Ban		sses Curro Stude	
					M	larkbo	ok Tas	iks						
12 cademic Year	12EA Course Code	Class (Code	Shakesp Task Name	ear Essay			1 Task #	Suggest	70 Out Of	Change	12EA1 12EA3 12EA4	Ms V Grien Mrs J Grien Mrs A Holn	son
2012 ssessment Year	Assessment Terr	English n Faculty			28/02/2 Assignmen		3/03/201 Due Date	2		Statistics		12EA4 12EA5 12EA6	Mrs A Hoin Ms J Harry Mrs R Lam	ies
ixam 🗌 🛛 Sca	ale Marks											Class tea	chers in this T	ask
eporting Period St No current report :									Task Avg Min		Dev Max			
		Student	t Results		Graph	Ŷ	Markbo	iok Group	Min				Docu	ments
No current report	available.	Student O Rank	t Results	☐ 12EA		12EA5			Min		Max	Ŷ	Docu	ments
No current report of Admin	available.			12EA Mark F	3 🛛 12EA4	Estimate** E	12EA6		Min	Out	Max	Recalc	6	ments Rapid Entry
No current report of Admin	available. r: 🖲 Name (12EA1		3 🛛 12EA4	Estimate** E	12EA6	i Mark	Min S Class	Out	Max	Recalc	6	
Admin Admin Sort Students by Student Name	available.		Class		3 🛛 12EA4	Estimate** E	Mark	i Mark	Min S Class Rank	Out	Max	Recalc	6	Rapid Entry
Admin Admin Sort Students by Student Name Al Ghardaqu Allnutt, And	available. T Name (a, Nancy rea		Class 12EA6		3 🛛 12EA4 taw Out Of 70	Estimate** E	Mark Mark	i Mark	Min S Class Rank /0	Out	Max	Recalc	6	Rapid Entry
No current report a Admin Sort Students by Student Name	available. . Name (a, Nancy rea Nexia		Class 12EA6 12EA5		3 🛛 12EA4 Raw Out Of 70 70	Estimate** E	X 12EA6 Mark Xclude % 0 0	i Mark	Min S Class Rank /0 /0	Out	Max	Recalc	6	Rapid Entry

Entering Marks - Rapid Entry button

Markbook Tasks - Rapid Entry

Markbook	Rapid E	intry
Logged in as: DENJ Task name: Prelimiary Assessment Out Of: 80		Type 'Enter' on the numeric keypad (or its equivalent) to proceed to the next student's record. When finished, click 'Done'.
		Done
Student Name Al Ghardaga, Nancy	Mark	1
Allnutt, Andrea		=
Anderson, Alexia	-	
Bhargava, Rahul		
Bishop, Shriya		
	·	
Cameron, Jessica		
Ciccarone, Suyeon	-	-
Davies, Henry	-	_
Deak, Ryan		
Do, Alissa		_
Donovan, Nicky	ļ	_
Farrell, Joshua	<u> </u>	_
Gardner, Angela		_
Hammond, Nai		_
Hanson, Jane		
Hayes, Calum		
Homewood, Bradley		
Hunter, Herorge		
Johnson, Kieren		
Knox, Annie		
Macintyre, Swetha		
MacLellan, Stephanie		-
McCulloch, Rosanna		
Meyer, Edward		
Nisbet, Bruce		
Noble, Hannah		
Parsons, Simmi		
Pascoe, Paul		
Peters, Natasha		
Robertson, Roopam		
Roberts, Vivien		
Stoya, Harley		
Tedeschi, Vanessa		-
Thomson, Hannah		-
Thorne, Rachel		_
Tridgell, Stephen		_
Triglia, Connie	1	
Wallner, Holly		_
Worrell, Cameron	í —	_
Markbook Rapid Entry	31	Done

Type the "enter" key on the numeric keypad or it's equivalent) to enter marks. Click done when finished.



Markbook Tasks - Recalculate

Main Back MarkBook V Menu	iew as Spreadsheet Search fi List for Course Task	or Delete Task Print	Export Task to Excel	Task ID Task Creator: : You are logged	John Denbigh	Outcome Bank	Classes Current Students	Staff Details
		Mar	kbook Tas	ks				
12 12EA Academic Year Course Code 2012 2 Assessment Year Assessment Term Figure Assessment Term Fig	Class Code Task Na English	miary Assessment me 2/05/2012 Assignment Dat	31/05/20 e Due Date	3 Sugges Task # 12	t 80 Out Of	12 12 12	1EA1 Ms V Grierson 1EA3 Mrs J Grierson 1EA4 Mrs A Holmes 1EA5 Ms J Harry 1EA6 Mrs R Lam	
Exam Scale Marks				Task Avg Mir			ass teachers in this Task	
Admin S	tudent Results	Graph	Markbo	ok Groups	Outo	comes	Documents	
Sort Students by: Name OR	ank 🛛 12EA1 🖾 1	2EA3 🛛 12EA4 🖄	12EA5 🛛 12EA6			arks have been	modified, recalculation is nee	cessary
Student Name	Class M	lark Raw Out Of Estin	Mark mate** Exclude %	Mark Class Scaled Rank	Task Rank C	Comment R	ecalculate Rapid E	intry
Al Ghardaqa, Nancy	12EA6	78 80 🗆	E 97.5	78 7/10	21/39] 🖬 🚔
Allnutt, Andrea	12EA5	90 80 🗆	E 112.5	90 1/5	6/39] 🗖
Anderson, Alexia	12EA4	56 80 🗆	E 70	56 7/10	31/39] 🖬 📗
Bhargava, Rahul	12EA5	75 80 🗌	E 93.75	75 4/5	21/39] 🖬 📗

Whenever a mark is changed it will display a message to recalculate the marks. Click the Recalculate button.

Markbook Tasks - Statistics

	Markbook Tasks															
12	12EA		Preli	imiary /	Assessm	ent			3	Suggest	80	Change	12EA1	Ms V Gr	rierson	1
Academic Year	Course Code	Class Code	Task N	ame					Task #		Out Of		12EA3	Mrs J G	rierson	
2012	2	English			2/05/201	12		31/05/20:	12				12EA4	Mrs A H	lolmes	
Assessment Year	Assessment Term				Assignmen			ue Date					12EA5	Ms J Ha		
											Statisti	C 5	2EA6	Mrs R L	am	
Exam 🗌 Sc	ale Marks 🗌									Task Avg		StDev 17.8	Cass teac	hers in th	is Task	
Reporting Period S No current report										Min	23	Max 98	<u> </u>		(7
Admin	Ĭ	Student Res	ults		Graph	<u> </u>		Markboo	ok Group	os ((Outcomes	ľ	Do	cuments	
Sort Students b	y: 🖲 Name 🔇	Rank 🛛	12EA1	12EA3	12EA4	128	A5	12EA6								_
Student Nam	e	a	ass I	Mark Raw	Out Of	Estimate*	* Exclu	Mark ude %	Mark Scaled	Class Rank	Task Rank	Comment [Recalcu	late	Rapid Ent	ry
🗘 Al Ghardaq	a, Nancy	1	2EA6	78	80	E		97.5	78	7/10	17/39	9			1	Ì Ĥ
Allnutt, And	drea	1	2EA5	90	80]	112.5	90	1/5	6/39				1	ĭ
Anderson,	Alexia	1	2EA4	56	80	E		70	56	7/10	31/39	•			ſ	1

Statistics of the Tasks will be filled once the marks are entered.

Markbook Tasks - Sorting and Filter Classes

Main Back MarkBook View a Menu List	s Spreadsheet Search for Task	te Print Expor		Task ID: 1211 sk Creator: John Denbig w are logged in as : DEN		ne Classes Current Students	Staff Details
		Markb	ook Tasks				
12 12EA Academic Year Course Code 2012 2	ss Code Task Name	Assessment 2/05/2012	3 Task #	Suggest 80 Out Of	Change	Ms V Grierson 12EA3 Mrs J Grierson 12EA4 Mrs A Holmes	
Assessment Year Assessment Term Faculty Exam Scale Marks		Assignment Date	Due Date	Statistic	s	12EAS Ms J Harry 12EA6 Mrs R Lam Class teachers in this Task	
Reporting Period Status No current report available.				Min 23	Max 98		
Admin Stude	ent Results	Graph	Markbook Gro	ups C	lutcomes	Docume	nts
Sort Students by: Name ORank	12EA1 12EA3	12EA4 12E					
Student Name	Class Mark Raw	Out Of Estimate*	* Exclude % Scale		Comment	Recalculate Rap	id Entry
	12EA1 34	80 🗆 E	42.5 34	C/C 20/20			
Bishop, Shriya	12EA1 34	00 L L	42.5 34	6/6 38/39			
 Bishop, Shriya Davies, Henry 	12EA1 34 12EA1 87	80 🗌 🖻		3/6 38/39			
			108.75 87				······································
Davies, Henry	12EA1 87	80 🗆 E	108.75 87 107.5 86	3/6 11/39			
 Davies, Henry Hammond, Nai 	12EA1 87 12EA1 86	80 🗆 E 80 🗆 E	108.75 87 107.5 86 76.25 61	3/6 11/39 4/6 13/39			

Choose to sort by Student's name or Rank. Uncheck or Check the classes to filter by.



Markbook Tasks - Estimate Mark

Admin	Student Results		Graph		Markboo	ok Groups	s	Outcom	ies	Documents
Sort Students by: Name OR	Rank 🛛 12EA1	12EA3 [12EA4	12EA5	12EA6					
Student Name	Class	Mark Raw	Out Of	Estimate** Eco	Mark lude %	Mark Scaled	Class Rank	Task Rank Comn	nent Recalcul	ate Rapid Entry
Bishop, Shriya	12EA1	34	80		42.5	34	6/6	38/39		Ū -
Davies, Henry	12EA1	87	80	UEC	108.75	87	3/6	11/39		Ū
Hammond, Nai	12EA1	86	80		107.5	86	4/6	13/39		Ū
McCulloch, Rosanna	12EA1	61	80		76.25	61	5/6	29/39		Ū
Meyer, Edward	12EA1	92	80		115	92	1/6	4/39		Ū
Thorne, Rachel	12EA1	88	80		110	88	2/6	8/39		Ū
		Insert e Course		e based on				n or average Class		

Press the letter "E" to Estimate a mark based on the average Class position or average Course position. If this is the first task for the course it is unable to estimate the mark. Click to choose either Class or Course position. Then recalculate the marks.

Admin Stude	ent Results		Graph	Ŷ	Markboo	k Group	5	Ou	tcomes	De	ocuments
Sort Students by: Name ORank	X 12EA1	12EA3 [12EA4	12EA5	12EA6						
Student Name	Class	Mark Raw	Out Of	Estimate** E	Mark bude %	Mark Scaled	Class Rank	Task Rank	Comment	Recalculate	Rapid Entry
Bishop, Shriya	12EA1	97.5	100	🛛 🖪 [97.5	97.5	2/6	5/39			T
Davies, Henry	12EA1	87	100		87	87	4/6	21/39			Ū
Hammond, Nai	12EA1	86	100	🗆 🖪 (86	86	5/6	23/39			Ū
McCulloch, Rosanna	12EA1	76.25	100		76.25	76.3	6/6	30/39			Ū
	12EA1	92	100		92	92	3/6	14/39			Ū
Thorne, Rachel	12EA1	100	100		100	100	1/6	1/39			Ū

The mark will display in red and the Estimate check box will be checked.

Markbook Tasks - Exclude Mark

		_										
Admin	Student Results	0	araph	Ŷ		Markboo	k Groups	s)	O	utcomes	(I	Documents
Sort Students by: Name	O Rank 🛛 12EA1	12EA3] 12EA4	12E	A5 🗌] 12EA6						
Student Name	Class	Mark Raw	Out Of	Estimate**	Exclud	Mark Je %	Mark Scaled	Class Rank	Task Rank	Comment	Recalculate	Rapid Entry
Bishop, Shriya	12EA1	97.5	100	XE		97.5	97.5	2/6	5/39			
Davies, Henry	12EA1	87	100			87	87	4/6	21/39			<u> </u>
Hammond, Nai	12EA1	86	100	- E		86	86	5/6	23/39			1
McCulloch, Rosanna	12EA1	76.25	100			76.25	76.3	6/6	30/39			<u> </u>
Meyer, Edward	12EA1	92	100			92	92	3/6	14/39			<u> </u>
Thorne, Rachel	12EA1	100	100			100	100	1/6	1/39			1
	000			Messa	ge							
		mark this d from all c			Are y				do			

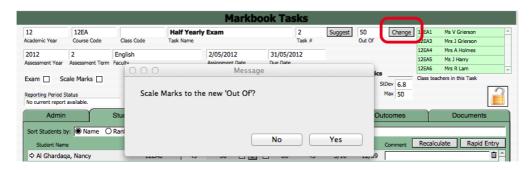
Click on the Exclude Check box to exclude student's marks in the task.

Admin	Student Results		Graph	1	Markbo	ok Groups	;	0	utcomes	De	ocuments
Sort Students by: Name	O Rank 🛛 12EA1	12EA3 [12EA4	12EA5	12EA6						
Student Name	Class	Mark Raw	Out Of	Estimate** Ex	Mark clude %	Mark Scaled	Class Rank	Task Rank	Comment F	ecalculate	Rapid Entry
Bishop, Shriya	12EA1	97.5	100	🛛 🖪 🗌	97.5	97.5	2/5	5/38			0
Hammond, Nai	12EA1	86	100		86	86	4/5	22/38			0
McCulloch, Rosanna	12EA1	76.25	100		76.25	76.3	5/5	29/38			1
Meyer, Edward	12EA1	92	100		92	92	3/5	14/38			1
D Thorne Rachel	12F41	100	100		100	100	1/5	1/38			ÌĒ
Davies, Henry	12EA1	87	100		3				Student hand	ed task in too	o late. 🔳



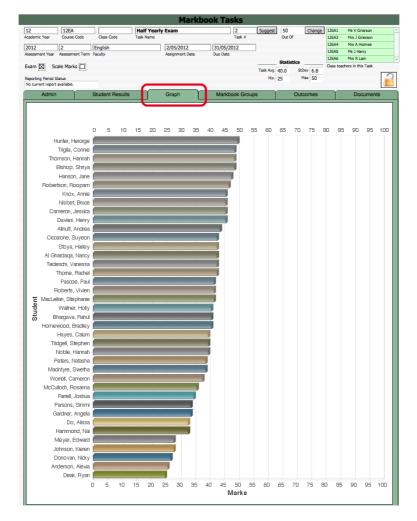
Enter comments regarding why a mark is to be excluded.

Markbook Tasks - Changing the Out Of



Click the Change button beside the Out of field. Click yes and then enter the new Out of.

Markbook Tasks - Graph



Displays the Marks graphically.



Markbook Tasks - Outcomes

		Marki	book Tasks					
12EA		Half Yearly Exam	2 Suggest	50 C	hange	12EA1	Ms V Grierson	
demic Year Course Co	de Class Code T	ask Name	Task #	Out Of		12EA3	Mrs J Grierson	1
12 2	English	2/05/2012	31/05/2012			12EA4	Mrs A Holmes	
	t Term Faculty	Assignment Date	Due Date			12EA5	Ms J Harry	
				Statistics	:	12EA6	Mrs R Lam	
am 🔀 🛛 Scale Marks			Task Avg			Class teach	ers in this Task	L .
Summi -								1
orting Period Status current report available.			Min	25 Max	50			
Admin	Student Results	Graph	Markbook Groups	Outcon	nes		Docume	
Outcome Code Outcome	come nonstrates the ability to ana		Markbook Groups		nes	Include in		Exists in Dutcomes De Reporte
Outcome Code Outcome	:ome				nes	Include in		Exists in Dutcomes De Reporte
Outcome Code Outc 12EA1 Den rela 12EA2 Den	nonstrates the ability to ana ted to Journeys.	lyse ideas and language techr	niques in poetry and in a variety of t	exts		Include in	n Reports	Exists in Dutcomes De Reporte
Outcome Code Outc 12EA1 Den rela 12EA2 Den read 12EA3 Exp	nonstrates the ability to ana ted to Journeys. nonstrates the ability to ana dings and for the ways diffe	lyse ideas and language techr lyse critically Shakespeare's K rent productions express the c	niques in poetry and in a variety of t	exts ferent			n Reports	Exists in Dutcomes De Reporte
Outcome Code Outc 12EA1 Den 12EA2 Den rela 12EA3 Exp 12EA8 Exp	tome nonstrates the ability to ana ted to Journeys. Inonstrates the ability to ana dings and for the ways diffe resses critical and interpret ay and spoken forms.	lyse ideas and language techr lyse critically Shakespeare's K rent productions express the o ative responses to texts in a va	iques in poetry and in a variety of tr <i>ling Lear</i> for its literary values, for dil different values. ariety of modes including in the exte ariety of modes including in visual ar	exts ferent nded		Include in	n Reports	Exists in Dutcomes De Reporte

Outcomes for courses can be added here instead of in the classes/courses file. If the outcome already exists in the Course file the checkbox will be checked. Click to Include in Reports (if it was not added previously in the courses file).

Markbook Tasks - Documents

		Mark	book Tasks					
12 12EA		Half Yearly Exam	2 Sug	gest 5	0	Change	12EA1	Ms V Grierson
Academic Year Course	Code Class Code	Task Name	Task #	0	ut Of		12EA3	Mrs J Grierson
2012 2	English	2/05/2012	31/05/2012				12EA4	Mrs A Holmes
	int Term Faculty	Assignment Date	Due Date				12EA5	Ms J Harry
				St	tistics		12EA6	Mrs R Lam
Exam 🛛 Scale Mark	s 🔲		Task	Avg 40.0		6.8	Class tead	hers in this Task
Reporting Period Status No current report available.				Min 25		< 50		
Admin	Student Results	Graph	Markbook Groups		Outco	mes	-Y	Documents
Attachment	Description / Co <u>Attach</u> <u>Save</u>	omments				Time		/ Add //07/2012 5:03:30 //ohn Denbigh

Add any Documentation pertaining to the course.



Markbook Tasks - Print



Denbigh Demonstration School

MarkBook Results for Half Yearly Exam

	Course:	12EA						Statis	stics	
	Classes: rked out of: igned Date: Due Date:	12EA1, 12E 50 Wed, 2 May Thu, 31 May	2012	12EA5,	12EA6		Avg StDev	40.0 6.8		25.0 50.0
Class	Student Name	e	Mark Raw	Mark Scaled	Rank in Task	Rank in Class	Comme	nt		
12EA6	Al Ghardaqa, I	Nancy	43	86	12/39	5/10				
12EA5	Allnutt, Andrea	1	44	88	11/39	1/5				
12EA4	Anderson, Ale:	xia	26	52	38/39	9/10				
12EA5	Bhargava, Rah	hul	41	82	20/39	2/5				
12EA1	Bishop, Shriya	1	49	98	2/39	1/6				
12EA6	Cameron, Jess	sica	46	92	7/39	3/10				
12EA3	Ciccarone, Su	yeon	43	86	12/39	5/8				
12EA1	Davies, Henry		46	92	7/39	2/6				
12EA4	Deak, Ryan		25	50	39/39	10/10				
12EA6	Do, Alissa		33	66	33/39	10/10				
12EA5	Donovan, Nick	(y	27	54	37/39	5/5				
12EA4	Farrell, Joshua	3	35	70	30/39	6/10				
12EA4	Gardner, Ange	ela	34	68	31/39	7/10				
12EA1	Hammond, Na	i	33	66	33/39	5/6				
12EA3	Hanson, Jane		48	96	5/39	2/8				
12EA6	Hayes, Calum		40	80	23/39	8/10				
12EA4	Homewood, B	radley	41	82	20/39	3/10				
12EA3	Hunter, Herorg	ge	50	100	1/39	1/8				
12EA4	Johnson, Kiere	en	28	56	35/39	8/10				
12EA3	Knox, Annie		46	92	7/39	4/8				
12EA5	Macintyre, Sw	etha	39	78	26/39	3/5				
12EA4	MacLellan, Ste	ephanie	42	84	17/39	2/10				
12EA1	McCulloch, Ro	osanna	36	72	29/39	4/6				
12EA1	Meyer, Edward	d	28	56	35/39	6/6				
12EA6	Nisbet, Bruce		46	92	7/39	3/10				
12EA4	Noble, Hannah	h	40	80	23/39	4/10				
12EA6	Parsons, Simn	ni	34	68	31/39	9/10				
12EA3	Pascoe, Paul		42	84	17/39	6/8				
12EA5	Peters, Natash	na	39	78	26/39	3/5				
12EA6	Roberts, Vivier	n	42	84	17/39	7/10				
12EA3	Robertson, Ro	opam	47	94	6/39	3/8				
12EA4	Stoya, Harley		43	86	12/39	1/10				

Task Print layout.

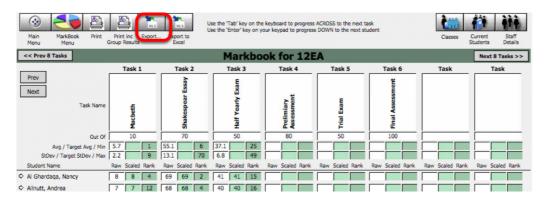


<< Prev 8 Tasks			Markbo	ok for 12E	A			Next 8 Tasks >
	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Task	Task
Prev Next Task Name	Macbeth	Shakespear Essay	Half Yearly Exam	Prelimiary Assessment	Trial Exam	Final Assessment		
Out Of	10	70	50	80	50	100		
Avg / Target Avg / Min	5.7 1	55.1 6	37.1 25					
StDev / Target StDev / Max Student Name	2.2 9 Raw Scaled Rank	13.1 70 Raw Scaled Rank	6.8 49 Raw Scaled Rank	Raw Scaled Rank	Raw Scaled Rank	Raw Scaled Rank	Raw Scaled Rank	Raw Scaled Rar
Al Ghardaga, Nancy	8 8 4	69 69 2	41 41 15	Naw Scales Rank		Naw Scaled Ralik	Raw Scales Rank	Kaw Scaled Ka
Allnutt, Andrea	7 7 12	68 68 4	40 40 16					
> Anderson, Alexia	6 6 17	67 67 7	43 43 8					
> Bhargava, Rahul	5 5 24	67 67 7	40 40 16					
> Bishop, Shriya	4 4 31	54 54 23	43 43 8					
Cameron, Jessica	3 3 36	64 64 13	33 33 28					
Ciccarone, Suyeon	2 2 38	61 61 14	34 34 25					
Davies, Henry	1 1 40	51 51 31	45 45 4					
Deak, Ryan	1 1 40	52 52 29	29 29 34					
> Do, Alissa	2 2 38	53 53 25	28 28 37					
Donovan, Nicky	3 3 36	65 65 12	29 29 34					
> Farrell, Joshua	6 6 17	53 53 25	30 30 33					
Sardner, Angela	5 5 24	46 46 36	33 33 28					
> Hammond, Nai	4 4 31	30 30 39	27 27 38					
Hanson, Jane	7 7 12	21 21 40	39 39 19					
> Hayes, Calum	9 9 1	60 60 15	45 45 4					
Homewood, Bradley	6 6 17	50 50 32	45 45 4					
Hunter, Herorge	4 4 31	40 40 38	49 49 1					

Markbook Tasks - Spreadsheet for Course

Click done when finished.

Markbook Task - Export





Main MarkBook Print F Menu Menu Gro	Print inc up Results	Use the 'Tab' key on th Use the 'Enter' key on y rt to cel	e keyboard to progress your keypad to progress	ACROSS to the next t s DOWN to the next st	ask tudent	Classes C St	urrent Staff udents Details
<< Prev 8 Tasks		Markbo	ok for 12E	A			Next 8 Tasks >>
	Task 1 Ta	ask 2 Task 3	Task 4	Task 5	Task 6	Task	Task
Prev Next Task Name	ŧ	sspear Essay	niary sment	Exam	Assessment		
		Export Recor					
Out Of Avg / Target Avg / Min 5 StDev / Target StDev / Max 4 Student Name R	Save As: Tags:	Untitled		~	d Rank	Raw Scaled Rank	Raw Scaled Rank
Al Ghardaqa, Nancy Alinutt, Andrea	Where:	Documents		0			
 Anderson, Alexia Bhargava, Rahul Bishop, Shriya Cameron, Jessica Ciccarone, Suyeon 	After	Type: Tab-Separate saving: Automatical		o tachment			
				Cancel	ave		
Donovan, Nicky	3 3 36 65 6 6 17 53	65 12 29 29 34 53 25 30 30 33					

Once the "export" button has been clicked a pop up box appears, which allows you to edit the name and destination of data. After you have finished editing click save.

Menu	0 0	Specify Field Order for Ex	port		Students Details
Prev Next	Select and move the fields to be exported other fields. Current Layout ("Table View Cla Class Code Course Code		oose the 'Group by' fields before moving the Group by Student Name		Task
A StDev Student Nan Al Ghardaq Alinutt, Ank Anderson, . Bhargava, I Bishop, Shr Cameron, J	Mark Out Of Mark Raw Mark Scaled Rank In Task Student Name Task Average from Tasks Task Max from Tasks Task Min from Tasks Task Name Task Number	Move All Clear All	Field export order	Rank	Raw Scaled Rank
 Ciccarone, Davies, Her Deak, Ryar Do, Alissa Donovan, Neuen Farrell, Joshua 			Cancel Export		

The "Export" button will create a .log file



Markbook Task - Export to Excel

Main Back	MarkBook Menu	View as List	Spreadsheet for Course	Search for Task	Delete Task	Print	Export Tas to Excel	k		Task ID: 1 k Creator: Joł are logged ir	n Denbi		Outcor Bank		sses Curr Stud		Staff Details
						Ma	rkboo	k Task	S								
12 Academic Year	12EA Course Code	Class (Code	Half Ye Task Name	arly Exa	m		2 Tas	k#	Suggest	50 Out Of	(Change	12EA1 12EA3	Ms V Grie Mrs J Grie	rson	*
2012 Assessment Year	2 Assessment Term		0.0		Assi	05/2012	ords to	31/05/2012 Due Date				cs		12EA4 12EA5 12EA6	Mrs A Hol Ms J Harr Mrs R Lan	(
Exam X Sca Reporting Period St No current report		_					esults fo iis task?	or only the	sele	cted		StDev	6.8 50	Class tea	chers in this	lask [
Admin Sort Students by Student Name	r: 🖲 Name C	Stuc Ranl						All		Selected		Dutco	mes	Recalc		ments Rapid Ei	ntry
Al Ghardaq			12000					00	15	5/10	11/20						

Choose to export all students or just the selected classes.

								Sheets	Charts	SmartAr	t Graphics	WordA
\diamond	A	B	C	D	E	F	G		Н	1	J	
1	Student ID	Student Name	Class Code	Mark Raw	Mark Out Of	Mark Percentage	Rank In Class	Rank In	Class Out Of	Rank In Task	Rank In Task	Out Of
	101276	Al Ghardaga, Nancy	12EA6	43	50	86	5		10	12		39
	100938	Allnutt, Andrea	12EA5	44	50				5	11		39
	100119	Anderson, Alexia	12EA4	26	50	52	9		10	38		39
	106745	Bhargava, Rahul	12EA5	41	50	82	2		5	20		39
	105516	Bishop, Shriya	12EA1	49	50	98	1		6	2		39
7	100171	Cameron, Jessica	12EA6	46	50	92	3		10	7		39
8	100501	Ciccarone, Suyeon	12EA3	43	50	86	5		8	12		39
9	100799	Davies, Henry	12EA1	46	50	92	2		6	7		39
10	100025	Deak, Ryan	12EA4	25	50	50	10		10	39		39
	100283	Do, Alissa	12EA6	33					10	33		39
	106382	Donovan, Nicky	12EA5	27	50				5	37		39
13	100336	Farrell, Joshua	12EA4	35	50	70	6		10	30		39
14	100545	Gardner, Angela	12EA4	34	50	68	7		10	31		39
15	100876	Hammond, Nai	12EA1	33	50	66	5		6	33		39
	101270	Hanson, Jane	12EA3	48	50				8			39
	100897	Haves, Calum	12EA6	40	50				10	23		39
	100338	Homewood, Bradley	12EA4	41	50				10	20		39
	100080	Hunter, Herorge	12EA3	50					8	1		39
	100058	Johnson, Kieren	12EA4	28	50				10	35		39
	100607	Knox, Annie	12EA3	46					8	7		39
	100152	Macintyre, Swetha	12EA5	39	50				5	26		39
	100600	MacLellan, Stephanie	12EA4	42					10	17		39
	100725	McCulloch, Rosanna	12EA1	36					6	29		39
	100627	Meyer, Edward	12EA1	28	50				6	35		39
	104294	Nisbet, Bruce	12EA6	46					10	7		39
	100927	Noble, Hannah	12EA0	40					10	23		39
	101284	Parsons, Simmi	12EA6	34	50				10	31		39
	105353	Pascoe, Paul	12EA3	42					8	17		39
	100495	Peters, Natasha	12EA5	39	50				5	26		39
31	100686	Roberts, Vivien	12EA6	42	50				10	17		39
	101011	Robertson, Roopam	12EA3	47	50				8			39
	100915	Stova, Harley	12EA4	43	50				10	12		39
	101269	Tedeschi, Vanessa	12EA6	43					10	12		39
	104905	Thomson, Hannah	12EA6	49	50				10	2		39
36	101214	Thorne, Rachel	12EA0	43	50				10	12		39
	100976	Tridgell, Stephen	12EA1 12EA4	40					10	23		39
	101257	Triglia, Connie	12EA4	40	50				10	23		39
	106724	Wallner, Holly	12EA0	49	50				10	20		39
	100023	Worrell, Cameron	12EA3	38					8	20		39
40	100023	worren, cameron	12043	38	50	/6			8	28		39
41												

Markbook Tasks - Excel Export

Excel spreadsheet for a task.

Markbook Tasks - Assign Marks to Student's Reports

12	12EA		Half Yearly	Exam	2	Suggest	50	0	hange	12EA1	Ms V Grierson
cademic Year	Course Code	Class Code	Task Name		Task #		Out	Of		12EA3	Mrs J Grierson
2012	2	English		2/05/2012	31/05/2012	_				12EA4	Mrs A Holmes
	4									12EA5	Ms J Harry
Assessment Year	Assessment Term	Faculty		Assignment Date	Due Date						
Assessment Year	Assessment Term	Faculty		Assignment Date	Due Date		C1 -1	-		12EA6	Mrs R Lam
	Assessment Term	Faculty		Assignment Date	Due Date		Stati			12EA6	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
		Faculty		Assignment Date	Due Date	Task Avg		stics StDev	6.8	12EA6	Mrs R Lam
	ale Marks 🗌	Faculty		Assignment Date	Due Date	Task Avg Min	40.0			12EA6	Mrs R Lam
Exam 🛛 Sca	ale Marks 🗌	Faculty		Assignment Date	Due Date	-	40.0	StDev		12EA6	Mrs R Lam

Ensure there is a reporting period for this Course.

Assign to Student's Reports Cass Mark Cass Ma	Last posted to Reports by at	Marks Destination	Last recalculated by: John Denbigh at 2/07/2012 2:23:06 PM DENBIGH DEMONSTRATION SCHOOL DENBIGH DEMONSTRATION SCHOOL
		O Class Mark	rank the student earned in previous tasks in this course. If this is the first task for the course, the computer will be unable to estimate



Check the type of marks and click to assign to the Student's Reports.

Markbook Tasks - Assign Marks to Reports

Main Back MarkBook Menu	View as List Spreadsheet	Search for Task Task	Print	Export Task to Excel			Task ID: 12 Creator: Joh are logged in	n Denbig		me Classes	Current Students	Staff Details
			Ma	rkbook	Task	s						
12 12EA Academic Year Course Code	Class Code	Half Yearly Exa Task Name	m		2 Tas	k #	Suggest	50 Out Of	Change	12EA3	Ms V Grierson Mrs J Grierson Mrs A Holmes	*
2012 2 Assessment Year Assessment Ter	000		05/2012 noment Da Wa		1/05/2012 e Date			ic	3	12EA5 12EA6	Ms J Harry Mrs R Lam	
Exam Scale Marks	Are you field in	i sure you wisl the current re				o the E	Exam Mai	rk	StDev 6.8 Max 50	Class teache	rs in this Task	
Admin Sort Students by: Name Student Name	Stur O Rani			Car	ncel		Yes		Outcomes Comment	Recalcula	Documen te Rapid	Entry
Al Ghardaqa, Nancy	12000		JU L	یے:	00	-15	5/10	9د رعد				
Allnutt, Andrea	12EA5	44	50 E	E 🗆	88	44	1/5	11/39				
Anderson, Alexia	12EA4	26	50		52	26	9/10	38/39				
Bhargava, Rahul	12EA5	41	50	E 🗌	82	41	2/5	20/39				
Bishop, Shriya	12EA1	49	50	E 🗌	98	49	1/6	2/39				
A Company Junior	10546	(AC	F0 F		00	40	2/10	7/20				····

Click yes to add Exam marks for current reports.

Markbook Tasks - Assigning Marks to Reports

Main Bad	k Classes Current Students	Staff Details			
2	•		MarkBook Menu		
		000	Message		
	MarkBook Tasks	Done			
	New Markbool Task			ОК	
	Import Markbook Tasks from Spreadsheet		Archive	Add Tasks to Calendar	
Markbook Me	nu	⊠ Ad	min	DENBIGH DEMONSTRATION \$	CHOOL

Click Ok.



Reports Back Select Class Print Class Hide Prior Parks Comments Dutcomes Show Perform Course Reports Back Select Class Print Class Hide Prior Parks Comments Dutcomes Show Perform Comments Dutcomes Show Show Show Show Show Show <	
Class Reports for 12EA3 - English Advanced - Mrs	-
Name	Course Exam Mark Mark
Hanson, Jane	96
Learning Outcomes	Grade
Demonstrates the ability to analyse ideas and language techniques in poetry and in a variety of texts related to Journeys.	
Demonstrates the ability to analyse critically Shakespeare's King Lear for its literary values, for different readings and for the ways differ	rent
Expresses critical and interpretative responses to texts in a variety of modes including in the extended essay and spoken forms.	
Writes imaginative responses including those which relate to journeys or are adapted from another text.	-
Personal Profile	Grade
Contributes effectively to tasks associated with house time.	 Reset outcomes for
Fulfils House responsibilities.	this student this class
	Incomplete Report
	-
Comments	Comment #
	Insert
1	Name

Marks added to reports.

Markbook Groups - New Group

Main Menu Back Classes Current Staff Details		
2	MarkBook Menu	
MarkBook Tasks	MarkBook Groups	MarkBook Print Menu
New Markbook Task	New MarkBook Group	Assessment Calendar
Import Markbook Tasks from Spreadsheet		Add Tasks to Calendar

Used to group tasks.

	20	Q	Û		XLS						200		ŧŤŧ.
Back	MarkBook Menu	Search for Group	Delete Group	Print	Export to Excel	2					Classes	Current Students	Staff Details
						Mark	book G	Groups					
		12 Academic Y					s					p Creator:	
Scale I	Marks 🗌								Stati	stics		Gradings	
									Task Avg	StDev	Grade by:	Mark C	Rank
Period Status One 2012									Min	Max	A B	CI	DE
Tas	ks Contrib	outing to G	Group			Con	nposite Stu	dent Results			Student Task F	Results	
lents by:	Name	O Rank											
nt Name			Class		Mark	Mark Scaled	Grade	Class Rank	Task Rank	Comment			
													<u> </u>
	Year Asse Scale I Period Status Dne 2012 Task ents by:	Menu 2 Year Assessment Term Scale Marks Ariod Status Che 2012 Tasks Contrib ents by: @ Name (Menu Group 2 12 Year Assessment Term Academic Y Scale Marks	Back Marklook Search for Delete Menu Group Croup 2 12 12 12 Year Assessment Term Academic Year Cor Scale Marks Areid Status One 2012 Tasks Contributing to Group ents by: Name O Rank	Back MukBook Search for Delete Print Term Academic Year Course Code Scale Marks Year Status Dre 2012 Tasks Contributing to Group ents by: Name O Rank	Back MurkBock Search for Delete Print Export to Event for Menu Group Print Export to Event for Croup Print Export to Event Term Academic Year Course Code Group Scale Marks were Status One 2012 Tasks Contributing to Group ents by: Name O Rank	Back MarkBook Search for Delete Print Export to Excel Manu Group Group Print Export to Excel Mark Part Assessment Term Academic Year Course Code Group Name Scale Marks Period Status Dne 2012 Tasks Contributing to Group Con ents by: Name O Rank	Back MarkBook Search for Delete Print Export to Kennu Group Croup Print Export to Excel Markbook C Period Status Ore 2012 Tasks Contributing to Group Composite Stu ents by: Name O Rank	Back MarkBook Search for Delete Print Export to Excel Markbook Groups (2 12 12 12EA Preliminary Marks (3 Course Code Group Name Scale Marks Areiod Status Dre 2012 Tasks Contributing to Group Composite Student Results ents by: Name O Rank	Back MukBook Search for Delete Print Export to Excel Markbook Groups	Back Marklook Search for Delete Print Export to Excel Markbook Groups	Back Merklook Saarch for Delete Print Export to Excel Classes Markbook Groups Markbook Groups Print Export to Excel Statistics Task Ng Statistics Task Store Course Code Group Name Tasks Contributing to Group Composite Student Results Student Task F	Back Merklook Saarch for Delete Print Export to Kennu Group Ceroup Print Export to Excel Preliminary Marks Cause Course Code Group Name Year Assessment Term Academic Year Course Code Group Name Scale Marks Scale Marks Group Name Scale Marks Group Course Code Group Name Task Nog Mark C Min Max A B C Tasks Contributing to Group Composite Student Results Student Task Results

Add the Assessment Term (if required), Academic Year, Course Code and the Group Name.



Markbook Groups - Adding Tasks to a Group

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Main Back MarkBook Search for Delete Print Export Menu Group Group Exce			Classes Current Staff Students Details
	Markbook Groups		
	eliminary Marks p Name	English Faculty	Group ID: 3 Group Creator: John Denbig You are logged in as : DEl
xam 🔲 Scale Marks 🗌		Statistics	Gradings
	Task Avg	StDev	Grade by: Mark ORank
eporting Period Status Semester One 2012	Min	Max	A B C D E
Tasks Contributing to Group	Composite Student Results	S	tudent Task Results
Note: all tasks will have their marks scalard to percentages for integration Task weightings MUST and up to 100.	nto the group. Total of Weightin	ıgs:	
Task Name	Course Code StDev Average Out Of	Task Weighting # St	udents Add Task

Click on Tasks Contributing to a Group then "Add Task".

6. Instructions: esired task to Select it. click Continue Mathen HSIE Junio LOTE Creativ English Primary Sc Religion Science Specia Co-Curricula nent Year 2012 Academic Year 12 Task Name All All Course Code Class Code Task Name Shakespear Essay Task No Year Assignment Date 1 12 28/02/2012 Due Date 3/03/2012 ⊠ 12EA 🖾 12EA Half Yearly Exam 2 12 2/05/2012 31/05/2012 🖾 12EA Prelimiary Assessment 3 12 2/05/2012 31/05/2012 □ 12EA □ 12EA 4 12 2/08/2012 5 12 15/08/2012 Trial Exam 2/08/2012 Final Assessment 15/08/2012

Markbook Groups - Add Task

Click on the task to contribute to the course Group, then click "Continue".



Markbook Groups - Adding Weighting

	14	dala a a l	0	_	_	_		Curre Stude	nts Detai
			c Groups	5					
012 2 12 12EA sessment Year Assessment Term Academic Year Course Code	Preliminary Ma Group Name	arks			English Faculty		Grouj You	o Creato are log	Group ID: or: John Deni ged in as : D
xam 🗌 Scale Marks 🗌					Statistics			Grading	s
				Task Avg	StDev	Grad	e by: 🔘	Mark	ORank
eporting Period Status iemester One 2012				Min	Max	4	B	С	DE
Tasks Contributing to Group	C	omposite	Student Res	ults		Student 1	Task R	esults	
Note: all tasks will have their marks scaled to percentages for inte Task Weightings MUST add up to 100.	gration into the group.		1	otal of Weightin	gs:				
Task Name	Course Code	StDev	Average	Out Of	Task Weighting	# Students		Add	Task
Shakespear Essay	12EA	9.7	54.2	70		39			Ū -
		6.8	40.0	50		39			Ū
Half Yearly Exam	12EA	0.8	10.0			39			
	12EA 12EA	6.8 14.4	84.5	100		39			Ū
♦ Half Yearly Exam ♦ Prelimiary Assessment				100					Ū
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				100					<u>ت</u>
				100					<u>تت</u>
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Add the Task Weightings for each task. Weightings must equal 100.

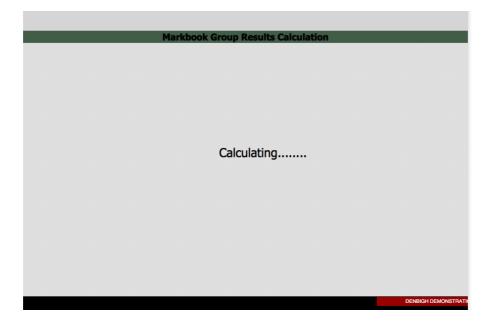
Markbook Groups - Weighting

012 2 12 12EA Sessment Year Assessment Term Academic Year Course Code	Preliminary Ma Group Name	arks			nglish culty		Group Crea You are le	Group ID tor: John Der ogged in as : I
am 🗌 Scale Marks 🗌				s	tatistics		Gradin	ngs
porting Period Status				Task Avg Min	StDev Max	Grad	eby: Mark A B C	ORank DE
Tasks Contributing to Group		omposite	Student Res	ults	Y	Student 1	I I Task Result	5
Note: all tasks will have their marks scaled to percentages for inte Task Weightings MUST add up to 100. Task Name > Shakespear Essay	Course Code 12EA	StDev 9.7	Average 54.2	Total of Weightings Out Of 70	Task Weighting	# tudents 39	Ad	d Task
Half Yearly Exam	12EA	6.8	40.0	50	30	39		Û
Prelimiary Assessment	12EA	14.4	84.5	100	50	39		Ŭ

Weightings equaling 100. Click to "Calculate Results".



Markbook Groups - Calculating Group



Calculating Group.

Markbook Groups - Composite Student Results

3 🖪 🥖 🔍	1 🔊							2m #3 #1
ain Back MarkBook Search fo	or Delete Print	Export	to					Classes Current Sta
enu Menu Group	Group	Excel	Mark	hook f	iroups	_	_	Students Deta
12 2 12	12EA	Dee	Iminary Mark	_	roups	Englis	•	Group ID
essment Year Assessment Term Academic			Name	•		Faculty	0	Group Creator: John Der You are logged in as : I
am 🗌 Scale Marks 🗍								rou are togged in as ri
					-	Statis		Gradings
					Та	sk Avg 80.6		Grade by: Mark ORank
orting Period Status mester One 2012						Min 41.6	Max 96.1	ABCDE
Tasks Contributing to	Crown		Com	nanite Chu	dent Results	Y	Churd	ent Task Results
	- Group		COI	iposite Stu	dent nesults	L	5100	ent rask nesults
rt Students by: 🔘 Name 🛛 Rank								
Student Name	Class	Mark	Mark Scaled	Grade	Class Rank	Task Rank	Comment	
Hanson, Jane	12EA3	96.1	96.1	Α	1/8	1/39		Ŭ
Bishop, Shriya	12EA1	93.3	93.3	Α	1/6	2/39		Ŭ
Triglia, Connie	12EA6	92.1	92.1	Α	1/10	3/39		Ŭ
Al Ghardaga, Nancy	12EA6	92.0	92.0	Α	2/10	4/39		Ŭ
Allnutt, Andrea	12EA5	91.4	91.4	Α	1/5	5/39		Ŭ
Hunter, Herorge	12EA3	91.3	91.3	Α	2/8	6/39		Ŭ
Thomson, Hannah	12EA6	90.7	90.7	Α	3/10	7/39		Ŭ
Thorne, Rachel	12EA1	90.7	90.7	Α	2/6	8/39		Ŭ
Bhargava, Rahul	12EA5	89.8	89.8	Α	2/5	9/39		Ŭ
Tridgell, Stephen	12EA4	88.8	88.8	Α	1/10	10/39		Ŭ
Knox, Annie	12EA3	87.7	87.7	Α	3/8	11/39		Ű
Macintyre, Swetha	12EA5	86.5	86.5	Α	3/5	12/39		Ū
Ciccarone, Suyeon	12EA3	86.5	86.5	Α	4/8	13/39		Û
Hayes, Calum	12EA6	85.7	85.7	Α	4/10	14/39		0
Tedeschi, Vanessa	12EA6	85.0	85.0	Α	5/10	15/39		0
Stoya, Harley	12EA4	84.6	84.6	Α	2/10	16/39		0
Nisbet, Bruce	12EA6	83.4	83.4	Α	6/10	17/39		Ū
Do, Alissa	12EA6	82.8	82.8	А	7/10	18/39		Π
Noble, Hannah	12EA4	82.4	82.4	А	3/10	19/39		0
Pascoe, Paul	12EA3	82.2	82.2	А	5/8	20/39		0
Robertson, Roopam	12EA3	81.8	81.8	Α	6/8	21/39		Ű
Gardner, Angela	12EA4	81.7	81.7	Α	4/10	22/39		Ű
Worrell, Cameron	12EA3	81.5	81.5	Α	7/8	23/39		Ŭ
Johnson, Kieren	12EA4	81.0	81.0	Α	5/10	24/39		Ŭ
Homewood, Bradley	12EA4	80.2	80.2	A	6/10	25/39		Ŭ
Parsons, Simmi	12EA6	79.5	79.5	А	8/10	26/39		Ŭ
McCulloch, Rosanna	12EA1	78.6	78.6	А	3/6	27/39		Ű
Meyer, Edward	12EA1	77.4	77.4	А	4/6	28/39		Ŭ
Peters, Natasha	12EA5	76.5	76.5	А	4/5	29/39		Ű
Cameron, Jessica	12EA6	76.0	76.0	Α	9/10	30/39		Û
Hammond, Nai	12EA1	75.4	75.4	A	5/6	31/39		Û
MacLellan, Stephanie	12EA4	75.1	75.1	Α	7/10	32/39		Û
Roberts, Vivien	12EA6	74.3	74.3	A	10/10	33/39		Û
Wallner, Holly	12EA3	70.7	70.7	Α	8/8	34/39		Û
Deak, Ryan	12EA4	68.6	68.6	Α	8/10	35/39		Û
Anderson, Alexia	12EA4	67.7	67.7	А	9/10	36/39		Û
Farrell, Joshua	12EA4	66.6	66.6	A	10/10	37/39		Ŭ
Donovan, Nicky	12EA5	47.5	47.5	A	5/5	38/39		Ŭ
Davies, Henry	12EA1	41.6	41.6	Α	6/6	39/39		Û
Assign to Student's Reports	Mark O Exam Mar ark	k]						Calculate Results

Sort Results by Name or Rank.



2012 2 12	12EA	Preliminary	Marks		Englis	,				Group ID:
ssessment Year Assessment Term Academic		Group Name			Faculty					or: John Dent gged in as : D
xam 🗍 Scale Marks 🗍										
					Statis		_		Gradin	
				Task Avg		StDev	11.3 96.1		Mark	ORank
eporting Period Status Semester One 2012				Pub	41.6	PidA	90.1	A 20	B C 20 20	D E 20 20
Tasks Contributing to	Group	γ	Composite Stud	ant Regulte			C+	udent Task		
Tasks Contributing to			Composite Stud	entresuits			51	udent rasi	nesuits	
	Shakespear Essay	жаж								
	bar	β. A	ut .							
	akesi	Half Yearly Exam Prelimiarv	Assessment							
Student Name										
Al Ghardaqa, Nancy	61		2.5							
Allnutt, Andrea	70		0							
Anderson, Alexia	60		0							
Bhargava, Rahul	64		3.8							
Bishop, Shriya	53		2.5							
Cameron, Jessica	47		0							
Ciccarone, Suyeon	41		8							
Davies, Henry	49	46								
Deak, Ryan	65	25 7								
Do, Alissa	63		0							
Donovan, Nicky	59		3.8							
	61		5.3							
Cardner, Angela	68		3.8							
C Hammond, Nai	44		6							
Hanson, Jane	65		8							
 Hayes, Calum Homewood, Bradley 	62 48		8.8							
	40		7.5							
 Hunter, Herorge Johnson, Kieren 	56		5.3							
Sonnson, Kieren	58		7							
Macintyre, Swetha	67		8							
 Machellan, Stephanie 	52		0							
 MacLellan, Stephanie McCulloch, Rosanna 	66		0 5.3							
Mcculloch, Rosanna Meyer, Edward	51		2							
 Meyer, Edward Nisbet, Bruce 	50		3							
 Noble, Hannah 	38		5							
 Parsons, Simmi 	69		3.8							
 Parsons, Simmi Pascoe, Paul 	42		0							
Pascoe, Paul Peters, Natasha	37		5							
Roberts, Vivien	47		.3							
Robertson, Roopam	65		0							
Stoya, Harley	44		2.5							
Tedeschi, Vanessa	48		1							
Thomson, Hannah	43	49 9								
Thomson, Hannah	52		00							
Tridgell, Stephen	56		7.5							
Triglia, Connie	48		8							
➡ Wallner, Holly	39	41 7								
Worrell, Cameron	61	38 8			_				_	

Markbook Groups - Student Task Results

Displays the task that contributes to the course. Note in this example Henry Davies did not have a mark for the Preliminary Assessment mark (Mark was excluded).



Markbook Groups - Grades by Mark

ain Back MarkBook Search enu Menu Group	for Delete Print Group	Export t Excel				_	_	Classes Current Staff Students Details
					iroups		_	
12 2 12 essment Year Assessment Term Academ	12EA nic Year Course Code		iminary Mark	s		Englis Faculty	h	Group ID: 3 Group Creator: John Denb
	inc real Course cours	Group	Name			rocury		You are logged in as : DI
am 🗌 Scale Marks 🗌						Statis	tics	Gradings
						Task Avg 80.6	StDev 11.3	Grade by: Mark ORank
porting Period Status						Min 41.6	Max 96.1	ABCDE
mester One 2012								20 20 30 20 10
Tasks Contributing t	o Group	ĭ	Com	posite Stu	dent Results	Ľ	Stu	dent Task Results
ort Students by: 🔘 Name 🔍 Rank	-							
Student Name	Class	Mark	Mark Scaled	Grade	Class Rank	Task Rank	Comment	
Hanson, Jane	12EA3	96.1	96.1	Α	1/8	1/39		Ū.
Bishop, Shriya	12EA1	93.3	93.3	А	1/6	2/39		Ū
> Triglia, Connie	12EA6	92.1	92.1	А	1/10	3/39		Ū
Al Ghardaqa, Nancy	12EA6	92.0	92.0	А	2/10	4/39		Û
Allnutt, Andrea	12EA5	91.4	91.4	А	1/5	5/39		Û
Hunter, Herorge	12EA3	91.3	91.3	А	2/8	6/39		Û
Thomson, Hannah	12EA6	90.7	90.7	Α	3/10	7/39		Û
Thorne, Rachel	12EA1	90.7	90.7	A	2/6	8/39		0
Bhargava, Rahul	12EA5	89.8	89.8	А	2/5	9/39		Ū
Tridgell, Stephen	12EA4	88.8	88.8	А	1/10	10/39		Ū
Knox, Annie	12EA3	87.7	87.7	Α	3/8	11/39		Û
Macintyre, Swetha	12EA5	86.5	86.5	Α	3/5	12/39		0
Ciccarone, Suyeon	12EA3	86.5	86.5	Α	4/8	13/39		Û
Hayes, Calum	12EA6	85.7	85.7	А	4/10	14/39		Ū
Tedeschi, Vanessa	12EA6	85.0	85.0	Α	5/10	15/39	i i	0
Stoya, Harley	12EA4	84.6	84.6	А	2/10	16/39		Ū
Nisbet, Bruce	12EA6	83.4	83.4	А	6/10	17/39		Ū
> Do, Alissa	12EA6	82.8	82.8	А	7/10	18/39		0
Noble, Hannah	12EA4	82.4	82.4	Α	3/10	19/39	ĺ.	Û
Pascoe, Paul	12EA3	82.2	82.2	А	5/8	20/39		Ū
Robertson, Roopam	12EA3	81.8	81.8	Α	6/8	21/39	Í.	0
Gardner, Angela	12EA4	81.7	81.7	А	4/10	22/39		Ū
> Worrell, Cameron	12EA3	81.5	81.5	А	7/8	23/39		Û
Johnson, Kieren	12EA4	81.0	81.0	А	5/10	24/39		Û
Homewood, Bradley	12EA4	80.2	80.2	A	6/10	25/39		0
Parsons, Simmi	12EA6	79.5	79.5	В	8/10	26/39		Û
McCulloch, Rosanna	12EA1	78.6	78.6	В	3/6	27/39		Û
Meyer, Edward	12EA1	77.4	77.4	В	4/6	28/39		Û
Peters, Natasha	12EA5	76.5	76.5	В	4/5	29/39		Û
Cameron, Jessica	12EA6	76.0	76.0	В	9/10	30/39		Û
Hammond, Nai	12EA1	75.4	75.4	В	5/6	31/39		Û
MacLellan, Stephanie	12EA4	75.1	75.1	В	7/10	32/39		Ŭ
Roberts, Vivien	12EA6	74.3	74.3	В	10/10	33/39		Û
Wallner, Holly	12EA3	70.7	70.7	В	8/8	34/39		Ū
Deak, Ryan	12EA4	68.6	68.6	В	8/10	35/39		Û
Anderson, Alexia	12EA4	67.7	67.7	В	9/10	36/39		Ŭ
> Farrell, Joshua	12EA4	66.6	66.6	В	10/10	37/39		Û
Donovan, Nicky	12EA5	47.5	47.5	С	5/5	38/39		Ũ
Davies, Henry	12EA1	41.6	41.6	С	6/6	39/39		Ŭ
1 10 -	Mark O Exam Mari	_						

When grading by Mark, as the example shows, students that get a mark A have a Mark that is the top 20% eg 100 to 80. Students that get a B have a mark in the next 20% eg 79 to 60. Students that get a C have a mark in the next 20% 59 to 40. Students that get a D have a mark in the next 20% eg 39 to 20 and E 29 to 0.



sessment Year Assessment Term Academic ' kam 🔲 Scale Marks 🗌	Year Course Code	Group				Faculty		١	rou are lo	gged in as : D
						Statis			Gradin	
						Task Avg 80.6	StDev 11.3 Max 96.1	Grade by:		
porting Period Status emester One 2012						Min 41.6	Max 96.1		B C 20 20	D E 20 20
Tasks Contributing to (Broup		Com	inosite Stu	dent Results	, Y	S	tudent Task		
	aroup		0011		dont nosuna	' L		autoni rusk	Ticouno	
ort Students by: O Name Rank										
Student Name	Class	Mark	Mark Scaled	Grade	Class Rank	Task Rank	Comment			
Hanson, Jane	12EA3	96.1	96.1	Α	1/8	1/39				
Bishop, Shriya	12EA1	93.3	93.3	Α	1/6	2/39				<u> </u>
Triglia, Connie	12EA6	92.1	92.1	A	1/10	3/39				<u> </u>
Al Ghardaqa, Nancy	12EA6	92.0	92.0	Α	2/10	4/39				1
Allnutt, Andrea	12EA5	91.4	91.4	A	1/5	5/39				1
> Hunter, Herorge	12EA3	91.3	91.3	A	2/8	6/39				<u> </u>
Thomson, Hannah	12EA6	90.7	90.7	A	3/10	7/39				<u> </u>
Thorne, Rachel	12EA1	90.7	90.7	Α	2/6	8/39				Ū
Bhargava, Rahul	12EA5	89.8	89.8	B	2/5	9/39				<u> </u>
Tridgell, Stephen	12EA4	88.8	88.8	В	1/10	10/39				Ū
Knox, Annie	12EA3	87.7	87.7	В	3/8	11/39				<u> </u>
Macintyre, Swetha	12EA5	86.5	86.5	В	3/5	12/39				<u> </u>
Ciccarone, Suyeon	12EA3	86.5	86.5	В	4/8	13/39				1
> Hayes, Calum	12EA6	85.7	85.7	В	4/10	14/39				1
Tedeschi, Vanessa	12EA6	85.0	85.0	В	5/10	15/39				1
Stoya, Harley	12EA4	84.6	84.6	B	2/10	16/39				1
Nisbet, Bruce	12EA6	83.4	83.4	С	6/10	17/39				1
Do, Alissa	12EA6	82.8	82.8	С	7/10	18/39				1
Noble, Hannah	12EA4	82.4	82.4	С	3/10	19/39				1
Pascoe, Paul	12EA3	82.2	82.2	С	5/8	20/39				1
Robertson, Roopam	12EA3	81.8	81.8	С	6/8	21/39				1
Gardner, Angela	12EA4	81.7	81.7	С	4/10	22/39				1
Worrell, Cameron	12EA3	81.5	81.5	С	7/8	23/39				<u> </u>
Johnson, Kieren	12EA4	81.0	81.0	С	5/10	24/39				1
Homewood, Bradley	12EA4	80.2	80.2	D	6/10	25/39				<u> </u>
Parsons, Simmi	12EA6	79.5	79.5	D	8/10	26/39				1
McCulloch, Rosanna	12EA1	78.6	78.6	D	3/6	27/39				1
Meyer, Edward	12EA1	77.4	77.4	D	4/6	28/39				
> Peters, Natasha	12EA5	76.5	76.5	D	4/5	29/39				
Cameron, Jessica	12EA6	76.0	76.0	D	9/10	30/39				
Hammond, Nai	12EA1	75.4	75.4	D	5/6	31/39				Ū
MacLellan, Stephanie Deborte, Vision	12EA4 12EA6	75.1 74.3	75.1	D	7/10	32/39				
Roberts, Vivien Wollner, Holly	12EA6 12EA3	74.3	74.3	E		33/39				<u> </u>
Wallner, Holly Deak, Buan				-	8/8	34/39				
> Deak, Ryan	12EA4 12EA4	68.6 67.7	68.6 67.7	E	8/10	35/39				<u> </u>
Anderson, Alexia Sarroll, Joshua	12EA4 12EA4	66.6	66.6	E	9/10	36/39				<u> </u>
> Farrell, Joshua	12EA4 12EA5	47.5	47.5	E	10/10	37/39				<u> </u>
Donovan, Nicky Donies Henry				E	5/5	,				
⇒ Davies, Henry	12EA1	41.6	41.6	E	6/6	39/39				ш -

Markbook Groups - Grades by Rank

When grading by Rank, as the example shows, grades are divided by the total ranks.



Markbook Groups - Export to excel

0		Group Mar			AL Z		
Nou	Open Save Print Import	:			21 V 1		
INCM	v open save Frint impon	: copy raste ronna	at : Unuo Reu	· · ·			
Ver	dana 🔻 10 👻	B I ⊻ Ξ	= = 0A0	\$ %	0, 0,⇒ t (⇔ 00, t		
	Shee	ets Charts	SmartArt G	raphics	WordArt		
\diamond	A	B		С		D	
1	Student Name	Class Cod	le M	ark Scaled	stored		
2	Al Ghardaqa, Nancy	12EA6			91.97		
3	Allnutt, Andrea	12EA5			91.4		
4	Anderson, Alexia	12EA4			67.74		
5	Bhargava, Rahul	12EA5			89.78		
6	Bishop, Shriya	12EA1			93.29		
7	Cameron, Jessica	12EA6			76.02		
8	Ciccarone, Suyeon	12EA3			86.52		
9	Davies, Henry	12EA1			41.6		
10	Deak, Ryan	12EA4			68.58		
11	Do, Alissa	12EA6			82.8		
12		12EA5			47.46		
	Farrell, Joshua	12EA4			66.57		
	Gardner, Angela	12EA4			81.72		
	Hammond, Nai	12EA1			75.38		
	Hanson, Jane	12EA3			96.13		
	Hayes, Calum	12EA6			85.72		
	Homewood, Bradley	12EA4			80.22		
	Hunter, Herorge	12EA3			91.33		
	Johnson, Kieren	12EA4			80.95		
	Knox, Annie	12EA3			87.68		
	Macintyre, Swetha	12EA5			86.54		
	MacLellan, Stephanie	12EA4			75.06		
	McCulloch, Rosanna	12EA1			78.61		
	Meyer, Edward	12EA1			77.38		
	Nisbet, Bruce	12EA6			83.38		
	Noble, Hannah	12EA4			82.36		
	Parsons, Simmi	12EA6			79.52		
	Pascoe, Paul	12EA3			82.2		
	Peters, Natasha	12EA5			76.48		
	Robertson, Roopam	12EA3			81.78		
	Roberts, Vivien	12EA6			74.27		
	Stoya, Harley	12EA4			84.63		
	Tedeschi, Vanessa	12EA6			85.02		
	Thomson, Hannah	12EA6			90.68		
	Thorne, Rachel	12EA1			90.66		
	Tridgell, Stephen	12EA4			88.75		
	Triglia, Connie	12EA6			92.12		
	Wallner, Holly	12EA3			70.74		
40	Worrell, Cameron	12EA3			81.47		
41							

Excel sheet export.

Markbook Groups - Print

Main Back MarkBoo Menu Menu	k Search for De	lete Print	Export to Excel						Classes	Curr	ent	Staff Details
				Markbook	Groups							
2 ssessment Year Assessment Te	12 rm Academic Year	12EA Course Code	Prelim Group Na	ninary Marks ame		English Faculty			Gro Yo	up Creat	or: Joh	up ID: 3 n Denb i as : Di
xam Scale Marks						Statistics	-			Gradin		
eporting Period Status Semester One 2012		ort by?		Message			-	11.3 96.1	Grade by: 0 A B 20 2		D	E 20
Tasks Cont	ributing							St	udent Task I	Results		
			Clas	s Rank	lark Na	ıme						
Student Name		ß	E E	AS AS		_						
Al Ghardaqa, Nancy		61	43	97.5								-
Allnutt, Andrea		70	44	90								
Anderson, Alexia		60	26	70								

Choose to Print the Marks sorted by Class Rank, Course mark or Name.





Denbigh Demonstration School

MarkBook Results for Preliminary Marks

Course:	12EA				Γ		Stati	stics	
						Avg	80.6	Min	41.6
						StDev	11.3	Max	96.1
Class	Student Name	Mark Raw	Mark Scaled	Rank in Task	Rank in Clas				
12EA1	Bishop, Shriya	93.3	93.3	2/39	1/6	A			
12EA1	Thorne, Rachel	90.7	90.7	8/39	2/6	А			
12EA1	McCulloch, Rosanna	78.6	78.6	27/39	3/6	В			
12EA1	Meyer, Edward	77.4	77.4	28/39	4/6	В			
12EA1	Hammond, Nai	75.4	75.4	31/39	5/6	В			
12EA1	Davies, Henry	41.6	41.6	39/39	6/6	С			
12EA3	Hanson, Jane	96.1	96.1	1/39	1/8	A			
12EA3	Hunter, Herorge	91.3	91.3	6/39	2/8	A			
12EA3	Knox, Annie	87.7	87.7	11/39	3/8	Α			
12EA3	Ciccarone, Suyeon	86.5	86.5	13/39	4/8	A			
12EA3	Pascoe, Paul	82.2	82.2	20/39	5/8	A			
12EA3	Robertson, Roopam	81.8	81.8	21/39	6/8	A			
12EA3	Worrell, Cameron	81.5	81.5	23/39	7/8	A			
12EA3	Wallner, Holly	70.7	70.7	34/39	8/8	В			
12EA4	Tridgell, Stephen	88.8	88.8	10/39	1/10	A			
12EA4	Stoya, Harley	84.6	84.6	16/39	2/10	Α			
12EA4	Noble, Hannah	82.4	82.4	19/39	3/10	Α			
12EA4	Gardner, Angela	81.7	81.7	22/39	4/10	Α			
12EA4	Johnson, Kieren	81.0	81.0	24/39	5/10	Α			
12EA4	Homewood, Bradley	80.2	80.2	25/39	6/10	Α			
12EA4	MacLellan, Stephanie	75.1	75.1	32/39	7/10	В			
12EA4	Deak, Ryan	68.6	68.6	35/39	8/10	В			
12EA4	Anderson, Alexia	67.7	67.7	36/39	9/10	В			
12EA4	Farrell, Joshua	66.6	66.6	37/39	10/10	В			
12EA5	Allnutt, Andrea	91.4	91.4	5/39	1/5	Α			
12EA5	Bhargava, Rahul	89.8	89.8	9/39	2/5	Α			
12EA5	Macintyre, Swetha	86.5	86.5	12/39	3/5	Α			
12EA5	Peters, Natasha	76.5	76.5	29/39	4/5	В			
12EA5	Donovan, Nicky	47.5	47.5	38/39	5/5	C			
12EA6	Triglia, Connie	92.1	92.1	3/39	1/10	A			
12EA6	Al Ghardaqa, Nancy	92.0	92.0	4/39	2/10	A			
12EA6	Thomson, Hannah	90.7	90.7	7/39	3/10	A			
12EA6	Hayes, Calum	85.7	85.7	14/39	4/10	Α			
12EA6	Tedeschi, Vanessa	85.0	85.0	15/39	5/10	Α			
12EA6	Nisbet, Bruce	83.4	83.4	17/39	6/10	A			
12EA6	Do, Alissa	82.8	82.8	18/39	7/10	Α			
12EA6	Parsons, Simmi	79.5	79.5	26/39	8/10	В			
Number of st	udents: 39							as at 3	07/2012

Markbook Group - Sorted by Class Rank.



2012 2	12	12EA		liminary Mark	s		Englis	h	Group ID: 3 Group Creator: John Denbi					
ssessment Year Assessment T		ear Course Code	Group	o Name			Faculty				gged in as : DE			
xam 🗌 Scale Marks [Statis	tics		Gradin	as			
							Task Avg 80.6	StDev 11.3	Grade by:		ORank			
Reporting Period Status							Min 41.6	Max 96.1	Α	в с	DE			
Semester One 2012									20	20 20	20 20			
Tasks Con	tributing to G	iroup		Com	posite Stu	dent Result	s	S	tudent Task	Results				
Sort Students by: O Name	Rank						r							
Student Name		Class	Mark	Mark Scaled	Grade	Class Rank 1/8	Task Rank	Comment						
✿ Hanson, Jane ✿ Bishop, Shriya		12EA3 12EA1	96.1 93.3	96.1 93.3	A	1/8	1/39 2/39							
Dishop, Shriya		12EA1 12EA6	93.3	93.3	A .	1/6	3/39				<u> </u>			
Al Ghardaga, Nancy		12EA6	92.0	92.0	A	2/10	4/39							
Allnutt, Andrea		12EA0	91.4	91.4	A	1/5	5/39							
Hunter, Herorge		12EA3	91.3	91.3	A	2/8	6/39				<u> </u>			
Thomson, Hannah		12EA5	90.7	90.7	A	3/10	7/39							
Thomson, naman		12EA0	90.7	90.7	A	2/6	8/39				<u> </u>			
Bhargava, Rahul		12EA1 12EA5	89.8	89.8	A	2/5	9/39				ū			
C Tridgell, Stephen		12EA3	88.8	88.8	A	1/10	10/39							
Knox, Annie		12EA3	87.7	87.7	Ā	3/8	11/39							
Macintyre, Swetha		12EA5	86.5	86.5	A	3/5	12/39							
Ciccarone, Suyeon		12EA3	86.5	86.5	A	4/8	13/39							
Hayes, Calum		12EA6	85.7	85.7	A	4/10	14/39				<u> </u>			
Tedeschi, Vanessa		12EA6	85.0	85.0	A	5/10	15/39							
Stoya, Harley		12EA4	84.6	84.6	A	2/10	16/39				<u> </u>			
➡ Nisbet, Bruce		12EA6	83.4	83.4	A	6/10	17/39							
Do, Alissa		12EA6	82.8	82.8	A	7/10	18/39							
Noble, Hannah		12EA4	82.4	82.4	A	3/10	19/39							
Pascoe, Paul		12EA3	82.2	82.2	A	5/8	20/39							
Robertson, Roopam		12EA3	81.8	81.8	A	6/8	21/39							
Gardner, Angela		12EA4	81.7	81.7	А	4/10	22/39				Ū			
Comparison Worrell, Cameron		12EA3	81.5	81.5	Α	7/8	23/39							
Johnson, Kieren		12EA4	81.0	81.0	Α	5/10	24/39				1			
C Homewood, Bradley		12EA4	80.2	80.2	Α	6/10	25/39				1			
Parsons, Simmi		12EA6	79.5	79.5	В	8/10	26/39				Ū			
McCulloch, Rosanna		12EA1	78.6	78.6	В	3/6	27/39				Ū			
Meyer, Edward		12EA1	77.4	77.4	В	4/6	28/39				Ū			
Peters, Natasha		12EA5	76.5	76.5	В	4/5	29/39				Ē			
Cameron, Jessica		12EA6	76.0	76.0	В	9/10	30/39				Ē			
C Hammond, Nai		12EA1	75.4	75.4	В	5/6	31/39				Ū			
MacLellan, Stephanie		12EA4	75.1	75.1	В	7/10	32/39				Ū			
Roberts, Vivien		12EA6	74.3	74.3	В	10/10	33/39				Ū			
Wallner, Holly		12EA3	70.7	70.7	В	8/8	34/39				Ū			
Deak, Ryan		12EA4	68.6	68.6	В	8/10	35/39				Ē			
Anderson, Alexia		12EA4	67.7	67.7	В	9/10	36/39				Ē			
Farrell, Joshua		12EA4	66.6	66.6	В	10/10	37/39				Ē			
Donovan, Nicky		12EA5	47.5	47.5	С	5/5	38/39				Ē			
A Device, Henry		10541	41.6	41.6	С	6/6	39/39				- Ū			
Assign to Student's Reports	Course Mar	rk O Exam Mari	ĸ						Γ	Calcula	te Results			

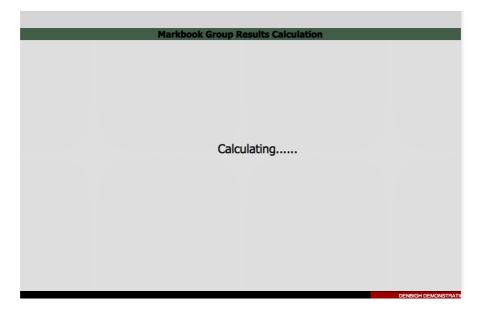
Markbook Groups - Assigning Group Marks to Reports

When there is a reporting period, Click to course the marks to assign and Click to assign marks to reports.

					Mark	kbook G	Groups	;								
2012 Assessment Yea	2012 2 12 12EA Preliminary Marks ssessment Year Assessment Term Academic Year Course Code Group Name								ı		Group ID: 32 Group Creator: John Denbig You are logged in as : DEN					
Exam 🗌	Scale Marks							Statis	ics _			Gradin	gs			
		0	00		Wa	rning			:Dev	11.3	Grade by:	Mark	O Rank			
	mester One 2012 Are you sure you wish to send these results to the Course								Max	96.1	A 20	B C 20 20	D E 20 20			
	Tasks Contrit	outing	Mark field	in the cu	rrent repo	rts for the	ese class	es?		S	udent Task	Results				
Sort Students	s by: O Name	🖲 Rani														
Student N	ame					Can	cel	Yes	Com	ment						
Hanson,	Jane												T T			
🗘 Bishop, S	Shriya	_	12EA1	93.3	93.3	A	1/6	2/39	1				Ē			
🗘 Triolia. (Connie		12FA6	92.1	92.1	Α	1/10	3/39					Ū.			

Click yes to confirm.





Marks are recalculated before being assigned to reports.

	Student Reports - S	emester One 2012	
101270 Hanson Student ID Surname	Jane Preferred Names	I2 Red 12.3	Current
Semester One 2012 Reporting Period	Semester One 2012 Report Title	Mrs K Robertson Mrs K I House Coordinator Tutor	Robertson
Subject Comments and Marks	Subject Outcomes and Profiles Stude	ent Involvement Report PDF's	Comment No's
Class Code Class Name	Teacher	Course Exam Mark Mark	
12EA3 English Advanced	Mrs J Grierson	96 96 🛉	
	·	Edit	

Marks assigned to report.

Assessment Calendar

3 1 2 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2		
Main Back MarkBook Menu Menu	Outcome Clas Bank	ses Current Staff Students Details
Assessment Calendar Selection		
1. Required		
Assignment Date or Due Date Signment Date Oue Date		
Start Date 1/01/2012 End Date 31/12/2012		
2. Optional		
Assessment Year 2012 Academic Year 12		
3. Optional		
Class or Course Class Course		
Class Code Course Code		
Find and Print		
Markbook Calendar Selection	DENBIGH	DEMONSTRATION SCHOOL

Create an Assessment Calendar for Students.





Denbigh Demonstration School

Assessment Calendar by <u>Assignment Date</u> Sun, 1 Jan 2012 - Mon, 31 Dec 2012

Year Course Code Class Co	ode Task Name	
Tuesday, 28 February 2012		
Year 12 12AH	Ancient History Essay	
Year 12 12EA	Shakespear Essay	
Wednesday, 2 May 2012		
Year 12 12AH	AH Task 1	
Year 12 12AH	Task 2	
Year 12 12AH	Half yearly exam	
Year 12 12EA	Half Yearly Exam	
Year 12 12EA	Prelimiary Assessment	
Thursday, 2 August 2012		
Year 12 12EA	Trial Exam	
Wednesday, 15 August 2012		
Year 12 12EA	Final Assessment	

Page 1

Printed: 3/07/2012

Assessment Calendar for Year 12, 2012.



Markbook Tasks - Add Tasks to Calendar

000 Tas	sks to Calendar Options	
Add Markbook	Tasks to Calendar	
Add tasks matching the folio	-	
academic year	12 🔻	
start date	23/01/2012	
and data	E(12/2012	
end date	5/12/2012	
New appointments will use t	he following values:	
appointment type	Assess - Yr 12	T
	Assess - Yr 10	
	Assess - Yr 11	
	Assess - Yr 12	
	Assess - Yr 7	
	Assess - Yr 8	
	Assess - Yr 9	
	Co-curric-off site	
	Excursions	continue
	Facility Booking	
100 Browse	General	

Choose the Academic Year, start and end dates and the Appointment type, eg Assessments for Year 12. The Appointment type must have been created in the Calendar previously.

Manu Back View As Find Find All		Classes Future Students	Current	Former Family Students Details	Community Details							
Menu Form All Suberts suberts suberts bearts												
date week start time end time	user title			rooms	type							
27/02/2012 W09	GRIV 12EA - Macbeth				Assess - Yr 12 📋							
28/02/2012 W09 []]	GRIV 12AH - Ancient History Essay				Assess - Yr 12 📋							
31/05/2012 W22	GRIV 12AH - AH Task 1				Assess - Yr 12 🗊							
31/05/2012 W22	GRIV 12AH - Task 2				Assess - Yr 12 🗊							
31/05/2012 W22	GRIV 12AH - Half yearly exam				Assess - Yr 12 🗊							
3/03/2012 W09	GRIV 12EA - Shakespear Essay				Assess - Yr 12 🗊							
31/05/2012 W22	GRIV 12EA - Half Yearly Exam				Assess - Yr 12 📋							
31/05/2012 W22	GRIV 12EA - Prelimiary Assessment				Assess - Yr 12 🗊							
2/08/2012 W31 []]	GRIV 12EA - Trial Exam				Assess - Yr 12 🗊							
15/08/2012 W33	GRIV 12EA - Final Assessment				Assess - Yr 12 🗊							
	search i prio											

Markbook Tasks in the Calendar.



Export Tasks to Excel - (End of year or beginning of year function)

Main Back Menu	MarkBook		preadsheet Se or Course	earch for fask	Delete Task	Print	Export to Ex	lask l		Task ID: Creator: Jo are logged	ohn Der		Outcor Bank		Dasses	Current Students	Staff Details
						Ma	arkbo	ok Tas	sks								
12 Academic Year	12EA Course Code	Class Cod		Shakespe ask Name	ear Ess	say			1 Task #	Suggest] 70 Out (Change	12EA1 12EA3		V Grierson J Grierson	*
2012	1	English		dak Nome		02/201		3/03/20			Out	01		12EA3 12EA4 12EA5	4 Mrs	A Holmes	
	e Marks	Faculty			Assi	gnment (Jate	Due Date			Stati	stics		12EA6		R Lam	*
Reporting Period Stat										Task Avg Min	54.2 37		× 9.7 × 70				2
Semester One 2012				~	-						_		_	_			
Admin Sort Students by:	Name C	Student R	Iesuits	12EA	Gra	apn 12EA4	☐ 12EA		ook Group	S		Outco	omes			Documen	ts
Student Name	1-		Class	Mark R			_	Mark Exclude %	Mark Scaled	Class Rank	Ta Ra	isk ink Co	mment	Reca	alculate	Rapid	l Entry
Al Ghardaqa,	, Nancy		12EA6	61		70	E	87.14	61	4/10	12	/39					

Go into a task and click to View as list.

Main Menu	Back M		View as Form	Spreadshee for Course	Q Find	Find All	Delete Task	Print Export Task List to Excel				Outcome Bank	Casses	Current Students	Staff Details
	Markbook Tasks - Current Tasks														
Assessmen Year	Assessment Academic Assessment														
\$ 2012	12	٩	12EA			Q			۵	Q	٩	[d	Į	٩	

Click Find; enter the Assessment Year, Academic Year and the Course code.

	Main Menu	Back N	AarkBook Menu	View as Form for O		Find Delete Print Export Task List to Excel					urrent udents Staff
Markbook Tasks - Current Tasks											
	Assessment Year	t Academic Year	Assessment Term	t Course Code	Class Code	Task Name	Task #	Out Of	Faculty	Assignment Date	Due Date
¢	2012	12	1	12EA		Shakespear Essay	1	70	English	28/02/2012	3/03/2012
¢	2012	12	2	12EA		Half Yearly Exam	2	50	English	2/05/2012	31/05/2012
¢	2012	12	2	12EA		Prelimiary Assessment	3	80	English	2/05/2012	31/05/2012
¢	2012	12	3	12EA		Trial Exam	4	50	English	2/08/2012	2/08/2012
~	2012	12	3	12EA		Final Assessment	5	100	English	15/08/2012	15/08/2012

Click to Export to Excel.

Export of Tasks for a Course

					Sheets Charts SmartArt Graphics		hics Wo	ordArt			
0	A	B	С	D	E	F	G	H		J	K
1	Assessment Year	Academic Year	Assessment Term	Course Code	Class Code	Task Name	Task Number	Mark Out Of	Faculty	Task Assignment Date	Task Due Date
2	2009	12	1	12EA		Macbeth	2	10	English	25/02/2012	27/02/2012
3	2012	12	1	12EA		Shakespear Essay	1	70	English	28/02/2012	03/03/2012
4	2012	12	2	12EA		Half Yearly Exam	2	50	English	02/05/2012	31/05/2012
5	2012	12	2	12EA		Prelimiary Assessment	3	80	English	02/05/2012	31/05/2012
6	2012	12	3	12EA		Trial Exam	4	50	English	02/08/2012	02/08/2012
7	2012	12	3	12EA		Final Assessment	5	100	English	15/08/2012	15/08/2012
8											
9											

This export can then be used to import tasks for the following year. Change the Assessment Year, Assignment and Tasks Dates as required.



Appendix A - Scaling Marks

Main Back MarkBook View a Menu List List List	s Spreadsheet Locate for Course Task	e Delete Task Print	Export Task to Excel	Task ID: Task Creator: J You are logged	ohn Denbigh	Outcome Cla Bank	sses Current Staf Students Detai	
Markbook Tasks								
12 12EA Course Code Class 2012 1 Englis	s Code Task Na	ame 28/02/2012	Ti	Suggest ask #	0ut Of	hange 12EA1 12EA3 12EA4	Ms V Grierson Mrs J Grierson Mrs A Holmes	
Assessment Year Assessment Term Faculty	Scale By: Course	Assignment Da			Statistics	12EA5 12EA6	Ms J Harry Mrs R Lam ochers in this Task	
Exam Scale Marks Reporting Period Status No current report available.	Algorithm: O Multi-Lin		9 47.0 StDev 12.5 in Max	Task Avg Min	54.2 StDev 37 Max	9.7		
Admin Stude	nt Results	Graph	Markbook	Groups	Outcom	es	Documents	
Sort Students by: Name O Rank		12EA3 🖾 12EA4 🗵 Mark Raw Out Of Esti	12EA5 12EA6 Mark mate** Exclude %	Mark Class	Task Back Com	ment Recald	ulate Rapid Entry	
Al Ghardaqa, Nancy	12EA6	61 70	E 87.14	Scaled Rank 55.8 4/10	12/40		1	
 Allnutt, Andrea Anderson, Alexia 	12EA5 12EA4	70 70 C	E 100 E 85.71	67.3 1/5 54.5 4/10	1/40 15/40		Ū Ū	

Enter a target minimum and maximum, the software then looks at what the raw mark minimum and maximum are, and scales the student's mark by the appropriate factor.

For example, if you have raw marks with minimum of 25 and maximum of 40, and you want to scale them to a minimum of 50 and a maximum of 80, then the appropriate scale factor would be two.

Results are calculated as follows:

scale Factor = (targetmax - targetmin) / (rawmax - rawmin)
markScaled = targetmin + (ScaleFactor x rawMark)
This is a direct linear scaling available in the current master.

The "multilinear mapping" (currently available on request) because in a couple of cases it's implemented with multiple bands like this (this is an *example* only, it is set up to have any number of bands with any range for each band).

Raw mark min	Raw mark maximum	Target minimum	Target maximum
0	20	50	60
21	30	61	70
31	40	71	90
41	50	91	100

